OFFER OF BANK’S PREMISES ON LEASE/ RENTAL BASIS

FORMAT OF TECHNICAL BID

With reference to your advertisement in the local daily/ Bank’s website/ e-Procurement

Portal dated \_\_\_\_\_\_\_\_\_, I/We hereby offer the premises owned by us for housing your

branch/office on lease basis.

PART A: GENERAL INFORMATION

I. Name of the owner/s:

II. Share of each owner, if any,

under joint ownership:

III. Location:

A. Name of the building/scheme:

B. Sector No.:

C. Street:

D. Full Address along with PIN code & prominent

landmark:

E. Locality

(Residential/Commercial/Industrial/Mixed):

PART B: TECHNICAL INFORMATION

I. Building

A. Carpet Area of the premises(in sq.ft):

Whether ready to offer area as required by Bank?

Dimension(LxWxH) in feet Carpet Area(Sq.Ft)

i. Hall:

ii. Toilet/Washrooms:

iii. Strong Room, if any.

B. Floor particulars

(Basement/Ground/Lower or Upper ground/Mezzanine/1st floor):

(give area of each floor )

C. Age of the building:

D. Frontage in feet:

E. Access /distance from Main Road: Situated on Main Road

(Mention whether it is on main road )

F. Type of Building:

(Residential/Commercial/Industrial)

G. Type of Construction:

(Load bearing/RCC/Steel framed)

H. Pillars in premises offered (specify no.)

I. Floor numbers and height of each

floor including Basement, if any:

(Clear floor height from floor to ceiling)

PART C : OTHER PARTICULARS :

1. Lease period offered:

2. Amenities available / proposed:

(a) Separate electricity meter :

(b) Sanctioned Electrical power/ load

(c) Car Parking facility:

(d) Continuous water supply :

(e) Water supply facility

(Municipal supply/Well/Borewell):

(f) No. of toilets:

3. Whether separate water meter is provided:

4. Whether plans are approved by local authorities:

5. Time required for giving possession:

6. Whether agreeable to provide for rooftop for

installation of V-SAT/Solar panels/Tower any other

bank’s equipments (YES/NO) :

7. Any other information not covered above:

Place:

Date:

Signature Signature

(Landlord/Owner) (Landlord/Owner)

Address\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone No.\_\_\_\_\_\_\_\_\_\_\_\_